

# Code of Conduct

Namao School promotes, reinforces and encourages the growth of self-discipline, respect and responsible behaviour to foster a safe and caring learning environment.

## Philosophy

The underlying philosophy of Namao School is that all students have the right to learn in a positive environment. A positive learning environment is one in which students are encouraged to make appropriate choices and are responsible for their behaviour. There are logical and natural consequences for the choices a student makes. Our goal is to work with parents and students in understanding how to make positive choices and encouraging students to make positive ones where the needs of each student are respected. We know that students are learning the skills necessary for successful problem-solving. Identifying problems, understanding expectations, taking responsibility for one's actions, and making positive choices are essential to student growth and learning.

**Developing positive behaviour (ethical citizens) is a shared responsibility between students, staff and parents.**

## Rights and Responsibilities of Students

<b>Rights</b>	<b>Responsibilities</b>	<b>Rule</b>
I have a right to learn and allow others to learn by respecting their needs.	I am responsible for listening to instructions, coming prepared for class, working diligently and following the general classroom guidelines set by my teachers.	Conduct yourself appropriately and be prepared for all classes.
I have the right to be treated with respect.	I have the responsibility to treat others with respect.	Respect yourself and others.
I have the right to be safe on the playground and within the school.	I am responsible for doing my best to ensure my safety and others.	Keep your hands, feet and objects to yourself.
I have the right to expect that my property will be safe.	I have the responsibility to respect property that is not my own.	Respect property.

## **Restorative Measures**

When students choose not to follow the expectations, various interventions will occur. Classroom teachers will deal with situations that arise with their students, promoting positive choices. Some issues will only require talking to students to find ways to resolve the issue. When issues are concerning, teachers will call parents to seek their assistance in stopping the concerning behaviour. If an issue is serious, students may need to speak with the school administration. Parents may be contacted depending on the event's seriousness and informed of the issue and the possible consequences.

Where appropriate, stakeholder meetings will encourage restorative resolutions considering each stakeholder's concern. Students will need to develop a plan to become responsible for their actions. A range of consequences will be collaboratively determined when the students identify the challenge, the benefits of following the expectations and their responsibilities to improve the situation. These consequences may include apologies, loss of privileges, community service and suspensions.

***Acts of physical aggression or violence, cyber-bullying and illegal substances will not be tolerated and will be met with serious consequences.*** \*Per Board Policy 120 - Harassment Policy

## **Responsibilities of Staff**

Our staff establishes a positive school climate in which structure, support and encouragement are provided to assist in understanding the importance of education and developing a sense of self-awareness and responsibility while positively contributing to society.

*Namao staff will ensure that:*

- They build positive and productive relationships with students, parents/guardians, peers and others in the school and the local community to support student learning.
- They establish, promote and sustain inclusive learning environments where diversity is embraced, and every student is welcomed, cared for, respected and safe.
- Students and staff have the right to learn and work in an environment that respects diversity and promotes equity, inclusion and human rights.
- Appropriate behaviour is consistently modelled, encouraged and complimented, thus increasing student self-esteem and reinforcing positive behaviours.
- Ongoing communication exists between staff and parents to encourage and provide the opportunity for active and constructive parental involvement in their children's education.

## **Responsibilities of Parents**

Parents ensure their children are ready to learn and help them to make positive and consistent progress toward their academic goals.

*The role of the parent with respect to education includes the following:*

- Establish a positive learning atmosphere in the home
- Support the staff in assisting your child in understanding, respecting and following school expectations.
- Support your child by being actively involved.
- Maintaining communication with staff regarding your child's academic and social progress
- [Encourage and support the regular and punctual attendance](#) of your child.
- Keep the staff apprised of necessary emergency information and ensure the school has emergency contact phone numbers so parents can be reached when needed.

## **Avoidable Extended Absences During the School Year**

Sturgeon Public Schools believes regular school attendance is a significant contributing factor to student learning, positive connections at school, and student progress.

Parents/guardians sometimes choose to take students out of school for extended periods for vacations, hunting, working at a place of employment, or other avoidable reasons. In these situations, the school may not excuse these absences but mark them as "parent aware." Regular class attendance is essential for maximizing achievement.

In addition, Namao School cannot reschedule PAT exams for these avoidable extended absences. If an avoidable extended absence is scheduled during the school year, The parent/guardian should inform the administration and the various subject teachers well before the event. The student will be responsible for obtaining notes and completing assignments during their absence. [\\*Per AP905 - Student Attendance at School](#)

After discussing extended absences with their teachers, students may find this information via classmates, Google Classroom/SeeSaw or other means. The teacher may not provide homework packages before or during the extended absence.

Upon returning, the student must complete and turn in any required assignments and complete assessments within a reasonable amount of time, determined by the teacher.

[Key sections of the Education Act include:](#)

*Section 31: Student responsibilities*

*Section 32: Parent responsibilities*

*Section 33: Board responsibilities*

*Section 34: Trustee responsibilities*

*Section 35: Bullying Awareness and Non-discrimination*

*Section 36: Student discipline: suspension*

*Section 37: Student discipline: expulsion*

*Section 196: Responsibilities of a teacher*

*Section 197: Responsibilities of a principal*